

## **NAPLA Project Contracts**

DUE: Tuesday October 4th. Post on your blog with the title "Project Contract" and assign post to Category called "Projects." Include outline of planned site, sources and tools to be used, and a timeline with specific milestones / schedule with a draft completed by Week 11 and final revised version by Week 14

### **Mission statement (describe project)**

- A) Describe the overall goal of your project and the intended audience
- B) Describe the basic structure of your site and intended features.
  - You should discuss how you'll incorporate common elements for all of our sites, such as a COPLAC Public Access and the Liberal Arts Logo, possible list of students/community members interviewed, timelines for when local university developments tie into a national timeline, an overarching site.
    - We'll discuss the possibility of a section common elements. If that makes sense for your community, talk about how you'd include "x" that too.
  - C) Another approach might be to show how each of us did research for the project or constructed the site. If you're willing to contribute to that process (via post or video or images), indicate that in this section.
- **Tools you plan to use**
  - Everyone will be using WordPress, so that's a given. But what theme, plugins, layout will you use?
  - Will you be using a timeline tool? A map? If so, will you be using TimelineJS? Google Maps? Something else? [Note that even if you're not doing your own

formal timeline, you'll need to identify key dates to include in the overarching timeline on the main site.]

- Other tools you'll use for your site? What will you use to edit images? If you're using audio/video segments, what tools will you use?
  
- **Schedule of milestones (when critical pieces are ready to present)**
  - Include the dates from the syllabus.
  
  - Include when you will send list of key events and dates (& potentially images to go with those events/dates) to Leah to include in the overarching timeline on the main site.
  
  - Set reasonable, realistic goals. Take into account that some things may take longer than others.
    - Particularly big pieces might have intermediate deadlines (e.g., we will have completed half the timeline entries by 20 October)
  
- **Who will do what?**
  - Be specific about who is doing what.